

On-Campus HOUSING INFORMATION SHEET

CHECK-IN

Sunday, June 5, 2016

12:00 PM – 4:00 PM

Conference & Event Services

71 University Place

Princeton, NJ 08544

CHECK-OUT

Saturday, July 30, 2016

10:00 AM – 12:00PM

Conference & Event Services

71 University Place

Princeton, NJ 08544

NOTE:

We will not be able to accommodate any early arrivals before 12:00 PM on Sunday, June 5th. Furthermore, all participants must move out of the dormitory before and no later than 12:00 PM on Saturday, July 30th since the University needs to prepare the dorm rooms for incoming students. If you are arriving or departing to/from Princeton outside of the designated times listed above for check-in and check-out, you will need to find an alternate place to stay. Here is a website with a list of local hotels:

<http://www.campustravel.com/university/princeton/visit2.htm>

STUDENT HOUSING REPRESENTATIVES

Conference & Event Services (CES) at 71 University Place is open Monday through Friday from 8:30am – 4:30pm. These individuals will be able to handle any questions or concerns that may arise throughout your stay.

Key packets that aren't picked up by 4:00 PM will be delivered to Public Safety, which is located at 200 Elm Drive (Phone number: 609-258-1000). Please inform Public Safety that you are part of the REU – MIRTHER program, and that you have housing through Conference Services. Please remember to bring picture ID with you when picking up your key packet.

HOUSING COSTS

You are expected to pay your own housing costs. The room rate at Princeton in 2016 is \$205/week, and we will deduct the cost of payment from your weekly stipend.

IF YOU LOSE YOUR KEY

Keys and prox cards that are issued to participants must be returned in-person by each participant at the designated check-out location. Fees will be assessed for any item not returned.

- Key - \$100.00
- Prox Card - \$50.00

ACCOMMODATIONS

Participants will reside in Spelman Hall at Princeton University. There is no air conditioning and you are not permitted to install one. We suggest that you bring a fan. Each room is equipped with a twin bed, bureau, desk & chair per occupant.

SPELMAN

Spelman Hall is located on University Place next to the Princeton (aka "Dinky") Train Station. All of the suites in Spelman are quads; four individual bedrooms, one bathroom, common room and kitchen.

Useful Items to Bring

Bed linens (twin extra-long)
Power strips
Desk lamp – no halogen lamps
Fan(s)
Kitchen supplies
- Dishes and silverware
- Coffee maker
- Pots/pans
Coat hangers
Bathroom supplies

Prohibited Items

Window air conditioners
Fire Hazards
- hot plates
- halogen lamps
- other heating devices
- candles
Satellite dishes
Pets

If prohibited items are found in your room, they will be confiscated and you will be liable for fines up to \$500. The complete policy on fire safety can be found at:

http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#Fire%20Safety

IMPORTANT PHONE NUMBERS

Emergencies - Dial 911 (Call 609-258-3333 from your cell phone for on-campus emergencies)

Princeton University Public Safety - (609) 258-1000 (non-emergencies)

Princeton University Conference & Event Services (609) 258-6115

FURNITURE POLICY

No furniture may be removed from any dormitory room during summer housing.

SUMMER MAINTENANCE

You may experience periods of inconvenience or noise resulting from construction or refurbishing. Summer provides the only opportunity to make repairs or improve mechanical systems in campus housing.

BUILDING SERVICES

Residents are responsible for keeping their own rooms, kitchens, bathrooms within suites, and any facilities they use in sanitary condition – building services staff will not clean Spelman suites once residents move in for the summer. Furthermore, Spelman residents are responsible for disposing their trash in the dumpsters located across from the Dillon weight room or the 7th entry of Spelman.

KITCHEN POLICY

A primary sanitation concern exists in the kitchen areas of dormitories. Thus, kitchen inspections are held several times during the academic year and summer. The inspectors may require that a kitchen be closed based on poor sanitation. To keep the kitchens open, these steps must be followed:

- Students are responsible for cleaning any area and utensils they use.
- Student-owned refrigerators may not be kept in lounges or kitchens.
- The outside, top, and gaskets of refrigerators should be wiped off frequently. The inside should be cleaned biweekly, and any spills should be cleaned immediately. Students should not wait for someone else to clean up a spill.
- All refrigerators should have thermometers, and the temperature should be maintained at 45 degrees F or below, with the freezer regulated at -10 to 0°
- Freezers should be defrosted when frost buildup grows to 1/4 inch thick.
- Any food to be stored should be kept off the floor, in sealed and marked containers. Students should not store cleaning compounds or other toxic materials with or on shelves above food.
- Utensils that are worn, chipped, pitted, or corroded should not be used. Utensils should be washed thoroughly after each use, drained dry, and stored to protect them from contamination.
- Refuse should be placed in the appropriate containers. Containers must be covered and lined with plastic bags. Containers must be kept clean inside and out.
- Food should be thawed either in the refrigerator, by keeping it in a plastic bag and running cool water over it, or by cooking. Food should never be left out in warm air to thaw since bacteria thrive in this environment.
- Personal hygiene is most important when preparing food for others. Students are reminded to always wash their hands and tie their hair back before preparing any food. Anyone with a communicable sore, boil, or skin condition should not prepare food.
- All kitchens must be kept in sanitary condition. Residents must set up a schedule of duties to keep the kitchen area sanitary in order to safeguard the health of all students living in the suite.

ON-CAMPUS FOOD

Past experience indicated that the majority of participants utilized the kitchens in the dorm. The Frist Campus Center food gallery is open for breakfast and lunch Monday – Friday and there is a 24-hour convenience store (Wawa) close to the dorm. You will also be provided with a list of Princeton restaurants upon arrival.

LAUNDRY

Free washers and dryers are located in building 5 of Spelman Hall.

SMOKING POLICY

Princeton University is committed to providing a healthy, smoke-free living environment for all its students. Further, New Jersey law prohibits smoking in all dormitories/annexes, including private student rooms and common areas. Accordingly, smoking is not permitted anywhere in Princeton University dormitories/annexes. Failure to follow the policy will result in disciplinary action.

ALCOHOL POLICY

Students are expected to be acquainted with and abide by University regulations regarding the use of alcoholic beverages (<http://www.princeton.edu/pr/pub/rrr/08/home/index.htm>). These regulations are designed to be consistent with the laws of the State of New Jersey, and, in general, prohibit the consumption and serving of alcohol beverages by and to persons under 21 years of age. Students are in violation of the alcohol policy under any of the following circumstances:

- Possession of an open container of alcohol, by any student, in common spaces (lounges, living rooms, game rooms, hallways, entryways, dining areas, courtyards, etc.);
- Possession of any container of alcohol (open or sealed) in common spaces by students under the age of 21;
- Possession of a keg or a keg tap;
- Serving, providing, or making available alcohol to persons under 21.

The aforementioned violations are regarded more seriously if property is damaged or the privacy of others is infringed upon.

The University respects the right to privacy, and its representatives do not enter dormitory rooms in order to enforce this policy without reasonable suspicion that University policies or regulations have been violated. If a violation is determined, all alcohol and equipment used to dispense it are confiscated and not returned.

PARKING

Daily parking is available in Lot #21 and overnight parking is available in Lot 32 – see map - http://www.princeton.edu/transportation/Parking_Lots.pdf. Parking permits will be available at registration. If you commit a parking violation, then you will be subject to, and responsible for, a fine and/or tow. There are metered parking spaces on University Place and along Olden Street and Prospect Avenue.

Note: Overnight parking is prohibited on all Princeton Streets.

ATHLETIC FACILITIES

During the summer, participants will have access to the University's tennis courts, health/fitness room, swimming pool, basketball courts, etc. In order to use these facilities, participants must purchase athletic chits at the Conference Office. Athletic chits are good for one visit to Dillon Gym – you may stay as long as you like but once you leave, another chit is required to re-enter. A summer athletic pass can be purchased and would entitle you to unlimited use of athletic facilities. Rates for athletic chits and summer passes will be available at registration. The rate is \$100 for the summer.

PRINCETON UNIVERSITY STORE

The U-Store sells a wide range of items, including stationary, sportswear, small appliances, cameras, books and magazines. It also has a pharmacy and a limited grocery section.

LIBRARY

Participants will have access and borrowing privileges to Princeton University's Firestone Library. Your Account Representatives will lay the groundwork for setting up your access and borrowing privileges; however, you will need to go to the Access Office in Firestone Library to have your photo taken. Please bring your driver's license, or another form of photo ID, when you go to the Access Office. *Note: You are responsible for returning any books you borrow from the library prior to your departure date. You will be assessed a fine if you don't return a book to the library by the book's due date.*

INTERNET ACCESS

If you are bringing your personal computer and want to connect to Internet while on campus – you will be provided with instructions for access to the Princeton University network. You may register up to 3 devices: <https://prism.princeton.edu/reu/wireless-reg.php> *Note: The visitor wireless network ("puvisitor") provides free service for up to seven days within a calendar month. It is not intended to provide service to devices used regularly on campus by long-term visitors.*

MAIL

All personal mail can be addressed to you at:

Your Name
Princeton University
REU – MIRTHE
70 Prospect Avenue, 217 Bowen Hall
Princeton, NJ 08540

Note: Mail addressed to you at your Spelman Hall address will never arrive.

MEDICAL CARE

If medical care is needed, there is:

1. **University Medical Center of Princeton at Plainsboro**

One Plainsboro Road

Plainsboro, NJ 08536

Phone: 609.853.7000

University Medical Center of Princeton at Plainsboro is located on the east (northbound) side of Route 1, between Plainsboro Road and Scudders Mill Road in Plainsboro.

2. **Princeton Primary & Urgent Care**

707 Alexander Road, Suite 201

Princeton, NJ 08540

Tel: 609-919-0009 Fax: 609-919-0008

Office hours: Monday – Friday: 8:00a.m to 7p.m and Saturday: 9:00a.m to 12 noon.